



RETURN-TO-SCHOOL PLAN

IN RESPONSE TO COVID-19

St. Rose Grammar School
Belmar, NJ

INTRODUCTION

We have created this plan to aid in navigating the reestablishment of our school where employees, students, and families feel safe and to reduce the impact of COVID-19 conditions upon returning to the school. The guidelines referenced in this plan are based on guidance from the Centers for Disease Control and Prevention (CDC), World Health Organization (WHO), and the State of New Jersey Department of Education (NJDOE) *The Road Back*. **Regular updates will be made to this plan based on information provided by the CDC, WHO, and applicable federal, state and local agencies.**

SOURCES:

CDC

https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html#anchor_1589931942037

NJDOE - <https://www.nj.gov/education/reopening/NJDOETheRoadBack.pdf> **104 page Guideline**

PRINCIPAL PRINCIPLES, LLC, STEPHANIE MCCONNELL, - <http://www.principalprinciples.net>

GUIDING PRINCIPLES

In order to ensure the continued well-being of our employees the following guiding principles have been put in place:

1. EMPLOYEE AND STUDENT SAFETY MEASURES
2. HEALTH GUIDELINES
3. SUPPORT FOR FAMILIES

PHASES AND TIMELINES

Information and direction about the phases and timeline will be sent to all employees and parents before implementation. Please see below for a summary of the phases and timelines.

Phase	Timing	Items
Planning	July	<ul style="list-style-type: none"> • Ordering of Supplies, equipment • Prepare detailed work schedule for phases • Prepare building and transportation for reopen with thorough cleaning
Phase 1	August	<ul style="list-style-type: none"> • Implement social distancing protocol and open facilities with limited access/use • Deep Cleaning by Germ Busters
Phase 2	August	<ul style="list-style-type: none"> • Expand use of school based on recommendations and data from CDC, NJDOH, New Jersey Governor, and applicable state and local agencies
Phase 3	September	<ul style="list-style-type: none"> • Open school • Expand full operation based on recommendations and data from CDC, NJDOH, New Jersey Governor, and applicable local and state agencies • Determine what restrictions/guidelines stay in place

VISITOR RESTRICTIONS

St. Rose Grammar School will not allow normal visitation to our campuses until the reopen date. Only St. Rose Grammar School staff are allowed on campus during preparation for reopening. Staff will meet preschoolers at the door during morning drop off.

Once school begins in September, visitors and volunteers will not be permitted to enter the school building until further notice and guidance from CDC or state government. Fewer people entering the school building allows for greater implementation of safety measures.

HEALTH PROTOCOL AND SCREENINGS (EMPLOYEE AND STUDENT)

*****Based on most current Covid-19 data, New Jersey imposes a 14-day quarantine for travelers entering the state from any at risk states.**

Schools must adopt a policy for screening students and employees upon arrival for symptoms and history of exposure. At minimum, the screening should be completed by the child’s parent/guardian prior to arriving at school each day. A parent waiver will be provided to each family requiring them to check their child for symptoms and temperature daily prior to going to school.

The school's policies for screening must include the following:

Staff must visually check students for symptoms upon arrival every day that students are free of COVID-19 symptoms (via a Genesis form being produced by the Diocese.)

COVID-19 symptoms including:

- Cough
- Shortness of breath or difficulty breathing
- Chills
- Repeated shaking with chills
- Muscle pain
- Headache
- Sore throat
- Loss of taste or smell
- Diarrhea
- Feeling feverish or a measured temperature greater than or equal to 100.4 degrees Fahrenheit as per CDC guidelines. Temps will be taken daily. Oftentimes, a temp may be taken a second time by the nurse to ensure accuracy.

We are asking parents to check their children's temperature before leaving for school. There will be an opportunity for parents to enter their data in Genesis in their computer at home. Directions will follow. Temps will be taken daily by the homeroom teacher or special area teacher before entering the building for a recheck by the nurse as some readings can be misleading after exercise or riding a warm school bus or car.

Employees:

School staff are required to wear face coverings unless doing so would inhibit the individual's health. Per the CDC and NJ Dept. of Health, a face shield is not an acceptable substitute for a face covering.

- If an employee becomes ill at work or if another person is exhibiting symptoms of COVID19 at work, they will be asked to leave work and go home or to the nearest health center.
- Employees reentry to work from an approved medical leave should contact HR. They will be asked to submit a healthcare provider's note before returning to work.
- If an employee has been diagnosed with COVID19, the school, Diocese, and local health department must be contacted. The health department will determine the next steps.

Students:

- **Parents are encouraged to be on the alert for signs of illness with their children and to keep them home when they exhibit any sign of illness.**
- When signs/symptoms of COVID-19 are observed the nurse will evaluate and log symptoms. Students who exhibit possible Covid Symptoms will be placed in an alternate medical facility near the main nurse's office until they can be picked up by an authorized adult.

- Students are required to wear face coverings when social distancing cannot be maintained, unless doing so would inhibit the student's health. It is also necessary to acknowledge that enforcing the use of face coverings may be impractical for young children or individuals with disabilities. Please note that a face shield does not substitute for wearing a face covering.
- Student health checks must be conducted safely and respectfully, and in accordance with any applicable privacy laws and regulations.
- Results must be documented when signs/symptoms of COVID-19 are observed.
- Any screening policy must take into account students with disabilities and accommodations that may be needed in the screening process for those students.

Protocol for Symptomatic Staff and Students

Schools must adopt procedures for symptomatic staff and students. Procedures must include the following:

- Students and staff with symptoms related to COVID-19 must be safely and respectfully isolated from others.
- Students should remain in isolation in the nurse's office with continued supervision and care until picked up by an authorized adult.
- Continuous monitoring of symptoms is requested of the parents or guardian and feedback is expected before reentry is permitted.
- Follow current State of New Jersey Communicable Disease Service guidance for illness reporting - <https://www.nj.gov/health/>
- If the school becomes aware that an individual who has spent time in the school tests positive for COVID-19, school officials must immediately notify local health officials, staff, and families of a confirmed case while maintaining confidentiality.
- Extra face coverings will be provided by the school.
- Adequate amount of personal protective equipment (PPE) will be available, accessible, and provided for use in case students forget their own face masks.

Symptomatic Staff or Student Protocol

If an employee or student becomes ill on campus, he/she will immediately report to the **nurse's isolation space** and the case form will be completed.

Once the employee or student arrives at the isolation space within the nurse's health office, immediately provide them with a mask and gloves. It will be explained to them that this is to help protect other employees and students and prevent the spread of the potential virus.

- The nurse must call the local health authority. The nurse and others attending the suspected infected person, should also wear a protective mask and gloves while working with the suspected infected person. If a mask is not tolerated by the child, staff should use a face covering and follow social distancing guidelines (6 ft. away).
- In the case of an employee the nurse will direct the ill employee to leave work. In the case of a student a parent or legal guardian will be picked up to go home.

- The nurse and principal must identify persons who may have come in contact with the suspected infected person. *Unless required by the local health authority, the name of the employee or student should not be provided.*
- Advise employees that they may have been in contact with a suspected employee and to carry out self-screening every morning, and based on the results, contact the HR department.
- The isolation area and suspected employee's or student's work area/classroom must be thoroughly cleaned and disinfected, in addition to all other common surfaces recently touched by the employee or student.

When an individual tests positive for COVID-19, the facility should immediately notify local health officials, staff and families of a possible or confirmed case while maintaining confidentiality.

Facilities should be prepared to provide the following information when consulting public health:

- The identity of the person with COVID-19 or probable COVID-19 (i.e. staff, child in care, household contact) as well as their address, phone number and email.
- The date the person with COVID-19 or probable COVID-19 was last in the building
- The date the person developed symptoms.
- Types of interactions the person may have had with other persons in the building or in other locations.
- How long their interactions were with other persons in the building.
- Explain to the person or parent of the student with COVID-19 the protocol of sharing information with the proper parties in order to minimize any potential spread.
- If other persons in the class have developed any symptoms.
- Provide the name, address, e-mail address, and phone number of the individual.
- Any other information to assist with the determination of next steps.

******Readmittance Procedures After Recovery From COVID:**

A doctor's note will be required upon returning to school as well as a negative test result. Readmittance procedures for students and employees to school after recovering from COVID-19 will be established in conjunction with the school nurse under guidance from the department of health.

After consultation with the St. Rose School Nurse and current guidance from the New Jersey Department of Health St. Rose has developed the following return to school policy:

A student or staff member with a **Positive COVID-19 test(symptomatic)** can return to school after all of the following have been met:

- At least 3 days (72 Hours) have passed since recovery. Recovery is defined as resolution of fever without the use of fever-reducing medications and improvement in respiratory symptoms (e.g., cough, shortness of breath)
- At least 10 days have passed since symptoms first appeared
- Tested negative twice in a row for COVID-19 at least 24 hours apart (proof required)

A student or staff member with a **Positive COVID-19 test(asymptomatic)** can return to school after all of the following have been met:

- At least 10 days have passed since the date of their first positive COVID-19 diagnostic test assuming they have not subsequently developed symptoms from their positive test
- A negative COVID-19 (Proof Required)
- If Asymptomatic students or staff members develop symptoms at any time during the 10 days they must follow the symptom based response and provide a negative test twice in a row at least 24 hours apart.

This Policy is based on current Department of Health Guidelines. If the Department of Health changes the guidelines it is subject to change.

SOCIAL DISTANCING

Social distancing is an effective way to prevent potential infection. Employees, students, parents, and visitors should practice staying approximately 6 feet away from others and refrain from contact with others.

- Schools must allow for social distancing within the classroom to the maximum extent practicable. This can be achieved by ensuring students are seated at least 6 feet apart and the flow of student traffic should be mapped out around the room. Social distancing guidance will support a 3-foot radius around each student desk (from the center), resulting in a 6-foot total distance between any two students.
- If schools are not able to maintain this physical distance, additional modifications should be in place. These include using physical barriers between desks and turning desks to face the same direction (rather than facing each other) or having students sit on only one side of the table, spaced apart. **The limited classroom space at St. Rose Grammar School will require students wear a face covering at all times. Sneeze guards will be installed in classrooms where tables are in use.**
- Traffic Flow – Taped lines on the floor will mark the walking direction throughout the halls in order to maintain the social distancing requirement of 6 feet
- When weather allows, windows should be opened to allow for greater air circulation. Indoor environments with recirculated air are the riskiest of environments for COVID-19 spread.
- Ad-hoc Interactions/Gatherings – Non-essential/informal meetings and visiting should be avoided. In school enrichment programs will be determined.

PERSONAL PROTECTIVE EQUIPMENT (PPE)

In order to minimize exposure to COVID-19, PPE may be needed to prevent certain exposures. PPE can include:

Face Coverings: Face coverings are an important part of employee protection, as well as personal hygiene, social distancing, and frequent cleaning efforts.

School staff are required to wear face coverings unless doing so would inhibit the individual's health. Students are required to wear face coverings and are required to do so when social distancing cannot be maintained, unless doing so would inhibit the student's health and a doctor's note would be required. It is necessary to acknowledge that enforcing the use of face coverings may be impractical for young children or individuals with disabilities. **If it is deemed necessary that a child's well-being is compromised in wearing a mask, a doctor's note is to be provided to the school nurse.**

Students are not required to wear masks, unless social distancing of 6 feet between desks in a classroom setting is not feasible. If social distancing guidelines cannot be met, students should wear face covering. **Students will also have an opportunity to use outside space for instruction where face coverings can be removed temporarily under the discretion of the teacher while social distancing.**

Gloves: Touching your face with contaminated hands, whether gloved or not, poses a significant risk of infection. Wearing gloves does not diminish the need to wash your hands. Please remember to wash your hands properly as it is the number-one defense against any virus. Additionally, the proper removal of gloves reduces the risk of being exposed to contamination.

Please note that social distancing should still be practiced even with the use of gloves and masks.

In addition to using PPE, please remember to:

- Wash your hands often with soap and water for at least 20 seconds. Use hand sanitizer (supplied by the school) with at least 60% alcohol if soap and water are not available
- Avoid touching your eyes, nose, and mouth
- Cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow

CLASSROOM AND COMMON SPACES

School staff will use the signage provided to indicate the room for sanitizing and disinfecting. All teachers and students are asked not to visit another classroom outside of their team or grade level. Employees are encouraged to disinfect their own personal workspace (teacher desk, phone, etc.) throughout the day, giving special attention to commonly touched surfaces.

Classrooms:

- There should be a 6-foot separation of desks and children. If the 6-foot separation is not feasible (considering the size of the room and number of students per class), students should be required to wear masks or desk. Since SRGS cannot meet the 6-foot obligation **students will be required to wear a face covering**. Time will be provided for breaks outdoors for students to remove masks. Turn desks to face in the same direction (rather than facing each other) or have students sit on only one side of tables, spaced apart.
- **It is highly recommended that students do not change classes or leave their rooms.** Consider keeping classes together to include the same group of children each day (cohorts). **Where applicable, teachers will change classrooms, with students staying in the same classroom.** For all grade levels: Students will be directed under the supervision of the teacher to clean their personal space (including desks, cubby and/or lockers). This includes students using approved cleaning products to wipe down desks when leaving the classroom and arriving in the classroom.
- High School – Under the supervision of the teacher, desks will be cleaned between sittings by student leaving and student coming in. Dispensers will be available in the classrooms.
- Larger rooms (i.e. auditorium, cafeteria, gym) can be used as classrooms to allow for social distancing.
- Allow minimal mixing between groups/cohorts.
- Allow outdoor classrooms where possible and when seasonally appropriate.
- Provide hand sanitizer in every classroom, in accordance with CDC guidelines.

School Entrances, hallways, and common spaces:

- If physical distancing (six feet) cannot be maintained for individuals in line waiting to enter or exit a building, require utilization of face coverings. Provide physical guides, such as tape on floors or sidewalks and signs on walls, to help ensure that staff and students remain at least 6 feet apart in lines and at other times (e.g. guides for creating “one-way routes” in hallways). All signs are being produced for us by Hattaras Printing in Tinton Falls.
- Minimize interaction of students between drop-off and entrance to school facilities.
- Stagger arrival and drop-off times or locations by cohort or put in place other protocols to limit contact between cohorts and direct contact with parents as much as possible.
- Establish separate entrances and exits to school facilities where possible.
- Create “one-way routes” in hallways.
- Maintain social distancing in hallways and common areas.
- Minimize the number of non-essential interactions between students and staff throughout the school day.
- Create student cohorts as an effective strategy to limit exposure and contact.
- Limit commingling between classes or other groups of students.
- Minimize large group gatherings.
- Create a system that allows for physical distancing.
- Provide hand sanitizer at school entrances.

- Put signage around school buildings to provide hygiene advice and reminders (CDC offers printable resources and handwashing posters).
- Increase frequency of cleaning all surfaces, including walls (to the appropriate height based on age of students).
- Limit the number of students in the hallway at the same time by staggering release from classrooms.
- If feasible, install physical barriers, such as sneeze guards and partitions, particularly in areas where it is difficult for individuals to remain at least 6 feet apart (e.g., reception desks).
- Consider a schedule that limits access, if at all, to lockers to keep traffic in the hallways within social distancing protocols.
- Most schools have limited entry/exit points for security purposes, but additional entry/exit points may need to be established to ensure a balance of social distancing and security protocols.

Other Considerations:

- Limit use of supplies and equipment to one group of children at a time and clean and disinfect between use.
- When possible, ensure adequate supplies to minimize sharing of high touch materials to the extent possible.
- Avoid sharing electronic devices, toys, books, and other games or learning aids, or thoroughly clean and disinfect between use.
- Keep each child's belongings separated from others' and in individually labeled containers, cubbies, or areas.
- Increase circulation of outdoor air as much as possible, for example, by opening windows and doors. Do not open windows and doors if doing so poses a safety or health risk (e.g., risk of falling, triggering asthma symptoms) to children using the facility.
- Add time to lunch and recess periods to ensure students have time to wash their hands. Students are required to use hand sanitizer upon exiting the cafeteria or classroom if having lunch there.
- Build in the practice of handwashing throughout the day, during transition times.
- Our school will utilize 6 ft spacing for social distancing or require face coverings.

FACILITIES CLEANING

The safety of our employees and students are our first priority. Upon reopening, our school will be completely cleaned and disinfected and we will continue to adhere to all necessary safety precautions. In addition to the deep clean of the offices and school before employees and students return, the cleaning steps outlined below are to be taken to disinfect workplace surfaces, chairs, tables, etc. to protect employees and reduce the risk of spread of infection. We will require employees to maintain this safety standard by continuously cleaning and disinfecting based on the frequency stated below. Deep cleaning is triggered when an active employee or student is identified as positive for COVID 19 based on testing.

GENERAL DISINFECTION MEASURES

Category	Area	Frequency
Workspaces	Classrooms, Offices	At the end of each use/day, lunch time. At day's end, each classroom will be sprayed with a sanitizer tank attached to a backpack used by custodial staff. Sanitizer wipes will be available throughout the day for students and teachers to periodically wipe surfaces.
Appliances	Refrigerators, Microwaves, Coffee Machines	Daily
Electronic Equipment	Copier machines, Shared computer monitors, TV's, Telephones, keyboards	At the end of each use/day and/or between use with sanitizer wipes.
General Objects Used	Handles, switches, light sinks, restrooms	Several times a day using sanitizer wipes.
Buses	Bus seats, handles/railing, belts, window controls	At the end of each use/day by bus company or associated public school district.
Common Areas	Cafeteria, Library, Conference rooms, Gyms, Common Areas	At the end of each use/day.

Prepare and maintain hand sanitizing stations with alcohol-based hand sanitizers (at least 60% alcohol):

- In each classroom (for staff and older children who can safely use hand sanitizer).
- At entrances and exits of buildings.
- Near lunchrooms and toilets.
- Children ages 5 and younger should be supervised when using hand sanitizer.
- For classrooms that have existing handwashing stations, prepare stations with soap, water, and alcohol-based hand sanitizers (at least 60% alcohol).
- Students should wash hands for at least 20 seconds at regular intervals, including before eating, after using the bathroom, and after blowing their nose/coughing/sneezing.
- Use alcohol-based hand sanitizer (at least 60% alcohol) if washing with soap and water is not possible.

For Early Childhood programs, when possible:

- Keep children six feet apart during nap time (can have cots oriented head to foot), when eating, and doing other activities.
- Avoid close group learning activities like reading circles.
- Designate times on the schedule to take students out of the classroom to wash hands with soap and water, including, at a minimum:
 - at the start of the day when children enter the classroom
 - before snacks and lunch
 - after using the toilet or helping a child use a toilet
 - after sneezing, wiping, and blowing noses
 - after snacks and lunch, particularly if hands are sticky, greasy or soiled
 - when students come in from outdoor play or recess

In limited cases, hand hygiene with an alcohol-based sanitizer or alcohol-based wipes, when there is no visible soiling of hands, are alternatives to hand washing with soap and water by children over 24 months of age, under the supervision of the teacher. The CDC recommends an alcohol-based sanitizer that is at least 60% alcohol and to rub the product over all surfaces of your hands and fingers until your hands are dry, about 20 seconds, then wash hands with soap and water as soon as possible.

As per CDC and state guidelines, educators are asked to be flexible with the time of wearing face coverings in a pre-school setting.

SIGNAGE

Signage will be placed throughout the offices and school. These items will be printed by Hatteras Printing of Wall Township.

- Five Ways to Stop the Spread
- Wash Hands Often
- Keep a Safe Distance
- Walk This Way
- Please Wait Here
- Stay 6 Feet Apart
- Please Wait Here
- Line Starts Here
- Distance Markers
- Please WASH WASH WASH Your Hands
- WAIT ! Did you wash your hands?
- Wet Hands, Use Soap, Scrub, Rinse Well, Dry Hands
- Wear a Face Covering at All Times

FOOD DELIVERY

Students: Bringing or sharing refreshments during meetings is prohibited in order to limit the risk of contamination. Snack items, candy, and drinks will not be provided until further notice (with the exception of lunch). We ask that there be no food delivered and that food

be kept at your assigned space. Personal deliveries such as packages should not be delivered to the school.

BUS DRIVERS/BUS PROTOCOLS

Schools will follow the protocols outlined by the local district providing busing. For schools with their own buses, bus drivers or custodial staff must disinfect the buses at a minimum:

1. Right before starting a route to pick up students
2. Right after the morning and afternoon routes

Bus drivers must not report to work if they suspect they are sick or if they have symptoms such as fever or difficulty breathing, or have been in contact with other people who have any confirmed respiratory illness or disease the last 7 days.

RESTROOM USAGE DURING THE SCHOOL DAY

Only two students at a time will be permitted to use the restroom. Students are required to wash and sanitize their hands upon exiting.

RECESS, PHYSICAL EDUCATION, LOCKERS AND LOCKER ROOMS

- Stagger recess. If two or more groups are participating in recess at the same time, they should have at least 6 feet of open space between them.
- Use cones, flags, tape, or other signs to create boundaries between groups.
- Always wash hands immediately after outdoor playtime.
- Stagger the use of playground equipment and establish frequent disinfecting protocols. Complete an inventory of outdoor spaces (athletic fields, track, green spaces, open space, and local parks) and designate zones, use stations, mark off areas, floor markers, floor tape, poly spots, etc., to ensure separation among students (six feet for social distancing).
- Mitigate risk, limit and/or eliminate direct contact with equipment (lessons with no equipment) and do not allow sharing of equipment. If equipment must be shared, clean and disinfect between each use.
- Designate specific areas for each class during recess to avoid cohort mixing.
- Times will be staggered for hallway lockers to increase distance between students.

VISITORS ON CAMPUS

Until further notice there will be no visitors allowed on campus. A drop off box will be located outside the front entrance where an office staff member will retrieve items left in the box. Please mark items for identification.

CAFETERIA AND MEAL PERIODS

The first preference is for students to remain in a self-contained classroom. Meals should be brought to the classrooms by an approved vendor that follows CDC guidelines. If this is not feasible (especially with high school students), students will have to maintain social distancing. The school should consider assigned seats throughout the year. Tables need to be cleaned after each use according to guidelines.

Our School will...

- **Students eat lunch in the classroom temporarily until we are clear and room is available in the high school cafeteria.** A hot lunch will be delivered by Mascio's when pre-ordered.

Once we return to the high school:

- Stagger times to allow for social distancing, and clean and disinfect between groups. Discontinue family style, self-service, and buffet.
- Clean and sanitize tables/surfaces between each meal service, pursuant to the protocols outlined here by the Environmental Protection Agency (EPA).
- Space students at least six feet apart.
- Individuals must wash their hands after removing their gloves or after directly handling used food service items.
- Serve individually plated meals or meals in pre-packaged boxes or bags.
- Ensure students are not sharing food.
- Use disposable food service items (e.g., utensils, dishes).
- If disposable items are not feasible or desirable, ensure that all non-disposable food service items are handled with gloves and washed with dish soap and hot water or in a dishwasher. Encourage proper hand washing before and after eating meals.

COMMUNICATION WITH FAMILIES

To stay updated on the most current information:

- Check emails often
- Be certain you have updated your information with the school (phone numbers)
- Register for **School Messenger**, our alert system

ACADEMICS AND HOME-BASED LEARNING

There are three considerations (Traditional, Hybrid, and Remote) for returning to school, depending upon state and local health guidelines. **Presently, the State of New Jersey is returning to a traditional face to face classroom instruction in September 2020 with an option of virtual instruction.**

Some families may not feel comfortable having their child return to school for instruction. In addition, some students may be medically fragile and their physician does not recommend returning to school. In either case, provisions must be made to provide these students with instruction. On a case by case basis, the school will provide instruction to these students via live streaming of classes. Students will be expected to attend their regularly scheduled classes or via live streaming if asked to stay at home for medical reasons such as mandatory quarantine.

St. Rose Grammar School will conduct classes with students and teacher present in the classroom and accommodate those students required to stay home via Google Classroom and Google Meet. Teachers will have access to a Bluetooth microphone for audio and a camera focused on the instructional white board for at home students to participate in simultaneously.

St. Rose Grammar School's goal is to design flexible instructional plans that work best in both traditional face-to-face and remote environments. The following should be considered:

- Create plans to facilitate more meaningful, interdisciplinary units that can be delivered face-to-face or remotely.
- Ensure all instructional experiences include modeling, guided instruction, collaborative work, and independent work rather than over-reliance on independent work during remote learning. This requires strategic use of synchronous and asynchronous lessons.
- Review and implement best practices in synchronous and asynchronous instruction to meet student needs and engagement.
- Make adjustments to school-based services plans for students with disabilities to account for accommodations and modifications needed in a remote learning environment.
- Ensure meaningful support is provided for English Learners and their families including that teachers, students, and parents are adept at utilizing translation tools.
- Create an "early warning system" to identify and intervene with students who may be exhibiting academic and/or behavioral concerns.

GRADING AND ATTENDANCE POLICY

To receive credit for the courses for this school year students are expected to complete the assignments. The grading policy is located in the school handbook. Student attendance for those at home will be taken via Google Classroom or Google Meet.

REMOTE LEARNING

In the event that the school has to close in 2020-2021, we will follow the guidelines below for receiving and returning student assignments.

The school will continue to use Google Classroom for grades PK-8. Google Classroom and email will be another communication method for parents to be able to contact the classroom teachers.

The expectation is that our school will provide daily online virtual instruction for all students via live interaction using Google Meet and classroom assignments through Google Classroom with a daily structured schedule that mirrors the school day.

The middle school model would reflect that of the high school where students will follow a schedule throughout the morning hours moving from subject and teacher.

Students in grades PK-5 will also be provided with live instruction throughout the morning with breaks in between to accommodate the developmental stage of each child.

Each homeroom teacher will inform parents of the predicted daily or weekly schedule for live instruction and expectations for assignments as well as in special subject areas.

ONLINE INSTRUCTION

Google Meet comprises our online components to help deliver daily live instruction from the classroom teacher as outlined above.

EXTRACURRICULAR ACTIVITIES/BEFORE AND AFTERCARE PROGRAMS

- All athletic activities will be determined by the Catholic League in conjunction with the Diocese of Trenton. They will decide the protocol and scheduling of events.
- Adhere to all applicable social distancing requirements and hygiene protocol during any extracurricular activities.
- Maximize the use of technology and online resources to continue some extra-curricular activities without additional person-to-person contact.
- Restrict use of school facilities to school-sponsored extracurricular activities and groups.
- Cleaning/disinfecting schedule may not allow for in-person gatherings outside school hours.

CATHOLIC IDENTITY

Catholic schools have a two-fold charge: providing an education that is academically excellent and one that is deeply rooted in Catholic identity. There will be intentional Catholic values infused across all grade levels and all subject matter. Participation in liturgy and prayer will continue to be encouraged for both traditional face-to-face and remote settings. Service learning opportunities will remain a priority in our schools. **St. Rose Grammar School will continue with its tradition of daily prayer at the onset of the day and conclusion in addition to first Friday Masses via live streaming at St. Rose Church. The teaching of Religion will take place daily as fully expected in a Catholic school environment.**